



QUEENSLAND GIRLS
Secondary Schools
Sports Association

WORKBOOK

Team Sports

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Queensland Girls Secondary Schools Sports Association Inc
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Established 1908 - Performance, Participation, Tradition & Innovation

TEAM SPORTS

GENERAL: CRICKET, BASKETBALL, BADMINTON, FOOTBALL, HOCKEY, NETBALL, SOFTBALL, TENNIS, VOLLEYBALL & TOUCH

1 ELIGIBILITY

Refer also to By Laws 5.3 - 5.12

- 1.1 The Open competition is unrestricted as to Year groups (exception: Australian Rules Football).
- 1.2 On any fixture round, girls are permitted to play in only one sport.
- 1.3 On any fixture day, girls are permitted to play in only one grade.

Exception:

A girl may replace another girl from a higher grade or year level in extenuating circumstances (e.g. injury or illness incurred on the day, e.g. car accident). Prior to the commencement of the game, the coordinator from the opposing side must be notified and in agreement with this replacement occurring.

Please note: It is expected that any reserves in that year level be played before another grade/year level player is moved up. **Exception:** A hockey goalkeeper.

- 1.4 Once a player has played or been named in three (3) fixtures in a particular grade/division, she is deemed to be registered in that grade/division and may only participate in that grade or a higher grade/division for the remainder of the season.

- 1.5 Open teams may draw upon the next suitable player from any team (with the exception of Senior Australian Rules Football, where players must be within Years 10, 11 or 12). In accordance with Clause 1.4, once a player has played or has been named in three (3) Open fixtures, they may only continue to participate in the Open competition for the remainder of the season.

- 1.6 Players are not permitted to move to a lower grade/division.

- 1.7 Where more than one team has been nominated in a grade/division, the players are considered to be members of only one team, that is, students must not alternate between teams within that grade/division during the season.

Teams are to be graded in descending order. Refer By Laws: 5.7

The number 1 team should play in the school's draw.

Exception:

- Movement of players may occur across teams in the same grade/division in extenuating circumstances, eg injury or illness and school approved absence.
- Unacceptable requests as noted in the rescheduling proforma will not be permitted.
- Where possible the opposing school should be notified of any changes, as soon as possible.

Changes on the day of competition: Prior to the commencement of the game, the coordinator from the opposing side must be notified and in agreement with this replacement occurring.

- 1.8 As a general guideline and in the spirit of QGSSSA competition, when a student has to be replaced, it is desirable to select a student with comparable standard of skills from the same year level.
- 1.9 For a clarification of team numbers and what constitutes a game for each sport please refer to Appendix 1.
- 1.10 Match forfeiture

For the purposes of these By-Laws, a team forfeits a match if:

- a. A team is unable to field the minimum number of players to constitute a game (please refer to table 'Team Number and What Constitutes a Game' page 17 of QGSSSA By-Laws).
- b. A team cannot be provided with adequate school supervision for a fixture to proceed.
- c. A team is unable to participate, or chooses not to participate, in accordance with the QGSSSA By-Laws or Workbook (e.g., fields in ineligible player to ensure a minimum number of players to constitute a game, alters the match conditions of a fixture without the consent of the QGSSSA Executive Officer and opposing Director of Sport).
- d. Where a player refuses to leave the playing area when ordered to do so by the match official.

NB: In the event that teams cannot mutually agree on the rescheduling of washed-out fixtures, teams are to share points, a forfeit will not be declared by either team.

Where a team forfeits a match, the following shall apply:

- The points for the match shall be awarded to the Team who did not forfeit the match.
- The Team who forfeits the match will be awarded zero points.

2 FIXTURES

Refer also to By Laws 5.13

- 2.1 All fixtures should be played on the scheduled day.
- 2.2 By mutual agreement, competitions between schools may be rescheduled as close as possible to the original date. Rescheduled games should be played within 14 days following the final round. If mutual agreement cannot be reached, the competition should be played as scheduled.

- 2.3 Sports played at a central venue may only be rescheduled owing to problems with the venue or with weather conditions. Rescheduling will only then occur with the approval of the majority of schools.
- 2.4 Games may start at 7:30am or as agreed by the Association. The home team has the right to decide the competition order.
- 2.5 Contact by the home team to organise fixtures should be made four school days prior to the competition.
- 2.6 Late changes of venues, draws and order of games for all sports are to be made no later than 3.00pm, two school days prior to the competition. If a match is rescheduled, there should be written confirmation between the schools involved and a copy must be forwarded to the Executive Officer on the proforma.
- 2.7 Each school must have an adult representative at each venue.
- 2.8 In all fixtures the succeeding round must be scheduled to follow immediately after the completion of the preceding round unless there is mutual agreement between the two schools.

3 WET WEATHER

Refer also to By Laws 5.16, 5.17 & 5.18

- 3.1 Wet weather cancellation should be negotiated between schools.
- 3.2 If, due to wet weather, a majority of fixture matches in any one grade for a given date is not played, all teams will be allotted points as for an abandoned round.
- 3.3 Schools are permitted to change the timing of the game by mutual consent if adverse conditions exist, eg lack of lightning, adverse weather, court conditions, late arrivals.
- 3.4 If both schools cannot agree, the final decision rests with the home team.

4 EQUIPMENT

- 4.1 Uniforms: Where home and away team uniforms are similar, the away team will wear distinguishing clothing, e.g. bibs, during the game.

5 RESULTS

- 5.1 All result slips must be signed by a staff member from both schools concerned.
- 5.2 It is the home school's responsibility to enter the results into the applicable platform by the determined due date.
- 5.3 Should a match be mutually rescheduled, the result slip must be sent to the Executive Officer as soon as possible (also refer By Laws 5.17).

6 DISPUTES

Refer: By Law 8

7 POINTS

Exception: Badminton 3

Win	2 points
Win on Forfeit	2 points
Draw	1 point each
Abandoned Game	1 point each
Bye	0 points
Abandoned Round	1 point (all bar bye teams)
Loss	0 points

8 PENNANTS

Refer: General Rules 5

8.1 A minimum of five teams must compete for a pennant to be awarded.

9 HOME TEAM DUTIES

- 9.1 Provide adequate facilities.
- 9.2 Provide ice and first aid.
- 9.3 Provide stopwatches and timekeepers.

10 DRAW

- 10.1 Boutique draw created every two years to accommodate as many unique school requirements as possible (facilities, travel etc).
- 10.2 The first mentioned school signifies the home team

11 UMPIRES AND REFEREES

- 11.1 Each school must supply one umpire/referee for each match unless by mutual agreement.
Exception: Touch & Football
- 11.2 Coaches should not referee/umpire their own team without the agreement of the opposing school.
- 11.3 Schools may determine the rate at which they pay their umpires / referees based on their competency and experience. For all sports, umpires or referees should be

badged where possible, otherwise they should be deemed to be competent persons, conversant with the rules of the game.

12 BARRACKING

No mechanical devices or musical instruments will be permitted.

TEAM NUMBERS AND WHAT CONSTITUTES A GAME:

Sport	No. On Team List	No. On Field/Court	Min On Field	Representative Absences	Duration Of Game
Australian Rules Football	18	12	8	4 students	At least 15 minutes played half time score to stand. After 6 minutes played (1/2 timed game) with a 2-point advantage.
Badminton	8	2		NA	Open: after 15 points with a 2-point advantage Grade competition: 50% of the games played
Basketball	12	5	4	2 students	At least 20 minutes played (1/2 time) score to stand.
Cricket	12	11	7 (Open) 7 (Div 1)	3 students	A minimum of 5 overs must be bowled to each side to constitute a match.
Hockey	16	11	7	3 students	At least 30 minutes played (1/2 time) score to stand.
Netball	12	7	5	2 students	At least 30 minutes played (1/2 time) score to stand.
Football	16	11	7	3 students	At least 30 minutes played (1/2 time) score to stand.
Tennis	8			2 students	Refer: Workbook - Tennis 5.9
Touch	14	6	4	2 students	At least 20 minutes played (1/2 time) score to stand
Volleyball	12	6	5	2 students	On completed sets (any incomplete games to have 13 or more points with a 2-point advantage) Open: on 2 completed sets (any incomplete games to have 13 or more points with a 2-point advantage)

Representative Absences: refers to the total number of students absent from the team due to representative commitments to warrant a reschedule request. Please refer to additional criteria on page 25 of the QGSSEA By-Laws.

RESCHEDULING GUIDELINES FOR FIXTURES

ALL FORMS FOR RESCHEDULED GAMES MUST BE CO-SIGNED BY THE PRINCIPALS.

See Appendix 3 for form

1.0 Permitted Reschedules

Reschedules of QGSSSA fixtures will only be permitted in the following circumstances:

- **Wet Weather:**
Fixtures cancelled due to wet weather or associated venue closures.
- **Representative Commitments:**
When a minimum of 30% of the maximum number of players permitted to take the field from one team (including reserves) are unavailable due to school representation at state, national or international level.
 - Additional eligibility criteria for representative events are outlined in 2.0
- **Major School Events:**
When a fixture clashes with an approved whole-school or year-level event that cannot be rescheduled.
 - Additional eligibility criteria for major events are outlined in 3.0

2.0 Representative Eligibility Criteria

Schools may request a reschedule if the absence is due to participation in the following representative events in the same sport as the QGSSSA fixture:

- Queensland School Sport (QRSS) State Championships
(e.g., QGSSSA Hockey fixture clashing with QRSS Hockey Championships).
- School Sport Australia (SSA) Championships or affiliation international event
(e.g., QGSSSA Football fixture clashing with SSA Football Championships).

3.0 School Event Eligibility Criteria

Schools may request a reschedule if the absence is due to a clash with a major school event that cannot be moved.

Examples of appropriate events include:

- Major whole-school musical or drama productions
- Year-level camps

Unreasonable requests include (not eligible for reschedule):

- Dance or band performances
- School formals, semi formals, year level dinners or balls
- Subject-specific camps
- Boarding events (with the exception of school 'boarder weekends')

4.0 Unreasonable Requests

The following circumstances will not be considered valid grounds for a reschedule request:

- Club Sport Commitments: including clashes with club fixtures, finals or competitions.
- Unrelated Sports Commitments: e.g., Touch Football event clashing with the QGSSSA Badminton Championships.
- Elite Development Programs: including training sessions, elite development camps or academies.
- Coach Availability: coach absence due to representative or other commitments.
- Insufficient Absences: where less than 30% of players are absent due to representative sport commitments.

5.0 Timeline and Process

- Requests for reschedules due to major school events must be submitted prior to the commencement of Round 1 of the QGSSSA competition.
- The only reschedules considered after the start of the season will be those resulting from wet weather or associated venue closures and representative availability.
- For a reschedule request to be valid:
 - Both schools must agree on the proposed change.
 - A completed Reschedule Request Form, signed by the relevant staff from both schools, must be submitted to the QGSSSA Executive Officer and QGSSSA Competitions & Events Manager for approval as per the timelines outlined.
- Alternative fixture dates must be proposed through collaborative consultation between the two schools.
- If the schools are unable to agree on a revised date for the fixture to be rescheduled, the original fixture date will stand.
- Should a team be unable to meet the minimum team number requirements for the original fixture date, the match shall be deemed a forfeit.

PROCEDURES FOR SUBSTITUTING TEAMS

PROCEDURES TO FOLLOW WHEN ENTERING ANOTHER SCHOOL'S DRAW.

1 NOTIFICATION TO OTHER SCHOOLS REGARDING THE SUBSTITUTION

Include on the venue and co-ordinator's information sheet all relevant details, eg:

- Clearly indicate team/s involved: hereafter referred to as the "substituting team/s"
- State the school being substituted: hereafter referred to as the "replaced school"
- Detail the coordinator's information, venue, times of games, etc
- Supply to the replaced school details of the team so this can be incorporated

2 FORWARD DETAILED INFORMATION TO THE REPLACED SCHOOL FOR INCLUSION ON THEIR VENUE & INFORMATION SHEET.

- Forward approximately one week before the due date of distribution and detail the team, coordinator's information, venue IF POSSIBLE and any other relevant information

3 ORGANISATION OF FIXTURE DETAILS

Refer also to the Workbook - Team Sports 2.4

- **Each week, it is responsibility of the substitute team's coordinator to contact either the home/away school with details of the venue/s and times the teams will be playing**

Please note the motion from the Association Meeting 2 May, 2001.

- 1 In any competition, if a school enters the draw in place of another school, that team will follow the draw of the school it replaces for both home and away games.
- 2 Sporting facilities to be negotiated between the teams concerned.
- 3 Schools that relinquish a position within a draw hold no responsibility for the conduct of the subsequent matches within that draw.

4 REPORTING RESULTS

Each week, it is the home schools responsibility to enter the results into QGSSSA Sports Hub and Sports TG-GameDay by:

- 10am on Saturday for Autumn Fixtures
- 4pm on Saturday for Winter Fixtures